Trustees Meeting

7pm, Wednesday 25 March 2026
The Happy Hub, 12 Dorlin Road, Cardowan

Agenda Item	Actions + Agreements
1. Welcome + Apologies 	**In attendance**: Bill Blackstock, Roseann Corbett, Kellyann Eadie, Annmarie Kirkland, Carol Quinn. **Project workers**: Caroline Carr, Shona Thomson. **Apologies:** Louise Blackstock, Claire Williams
2. Actions from the last meeting ☑	• **Kilpatrick Drive Playpark** – Core group meeting arranged. • **Dewar Road** – Title numbers checked and Land Register chased. • **Peer Support Group** - Local Activity Fund application submitted. • **Active Travel Hub** – Project worker hours being recorded. • **Communications** – Action: Claire and Shona to arrange Our Green Space website logins for access. • **Fire assessment** – Risk assessment plan created thanks to Bill and Tam. Ongoing actions from the plan. • **Finance** - Budget meeting took place clarifying cost allocations. Action: Annmarie and Carol to explore new volunteer t-shirts and hoodies from the volunteer expenses allocation. Action: Bill and Shona to create stacked bar charts of each funding stream. • **PVG** – Update at item 4. • **Plans for the Winter** – Peer support group discussions ongoing. Action: application to Corra Foundation still to do. • **OSCR** – Records updated by Caroline. • **Jar of Joy** – Jar emptied for 2025 and notes photographed. • **Any Other Business** – Figure confirmed and CCM have invoiced. Annmarie and Claire discussed the CCS project.
3. Finance update: £	• Bill provided a detailed finance report which he talked through: As at 24 Mar, there is £22,084.48 in the bank. • The budgeted income for the year was £23,523 and currently we are £12,041 above that at £35,924. Our budgeted expenditure was £27,319, and Bill now forecasts it will be £5,894 greater than that at £33,213. • Bill advised there were no areas of concern. If anyone requires any details further to the report circulated, please just ask him.

	• **Action**: Shona to arrange meeting with Barry from the National Lottery in early May to share what we've been doing and the possibilities of further applications to the fund.
4. PVG Scheme Update 	• As Louise couldn't make today's meeting, Bill advised that Louise was receiving conflicting advice from Disclosure Scotland about the levels of PVG needed for the Trustees and project workers. • **Action**: Discuss at next Trustee meeting when Louise is here.
5. Group Activities 	**a. Easter holiday plans – forest school** Advertised and planned for 13, 14, 15 April. Frank + Maureen facilitating, with volunteers Kellyann, Annmarie, Caroline, Carol and Tam. Open to all children. Under 8 to be accompanied by parents, over 8 can attend unaccompanied. Maximum of 12 unaccompanied children. **b. Jumping Joeys – update** New group leaders have been shadowing CCM volunteers for past few weeks and have been doing fine. They'll take over the lead after Easter. Kellyann will still volunteer. CCM will continue to promote the group online and will offer an advisory and support role. **Agreed**: Keep group on the CCM flyer. **c. Peer Support Group – funding + planning** Successful in achieving funding from the Local Activity Fund for the group for a year including more evaluation. **Agreed**: Not right we have to do governance review as has received funding from VANL and NLC previously. **d. Carer Breather – funding outcome** Unsuccessful in achieving funding with the reason the fund was less than expected. **Action**: Request a meeting in the Hub.
5. Kilpatrick Drive Playpark 	**a. Local residents** • Local residents meeting took place on 26 February to discuss: maintenance, heritage project funding, volunteer recruitment. • There will be a community event on 4 May as the first grass cut of the season. **Action**: Promotion across socials and circulate flyers/posters in the area as well as attending the Stepps Food Market on 11 April.

	b. Title deeds • Trustees talked through the notes provided by Heather Yearwood at Community Land Scotland (CLS) on the recently confirmed title deeds. • **Agreed**: Keep the status quo given nothing has been raised by the title deed so far. As advised by Heather, there will be a need to consult with a qualified solicitor for an authoritative interpretation of the title deeds. CCM doesn't have funding in place for this. • Heather advised they may have a fund opening in June and will keep us informed about that. • **Action**: Approach the solicitors in Muirhead for interest in providing free/pro bono advice to a local charity. • **Action**: Find the groundwork reports done but not completed in time for the Land Fund.
6. Any Other Business 	There was none.
7. Date of next meeting 	**Action**: Next meeting to be agreed for June/July 2026