Trustees Meeting

7pm, Wednesday 8 July 2026

The Happy Hub, 12 Dorlin Road, Cardowan

Agenda Item	Actions + Agreements
1. Welcome + Apologies 	**In attendance**: Bill Blackstock, Kellyann Eadie, Annmarie Kirkland, Carol Quinn, Claire Williams. **Project workers**: Caroline Carr, Shona Thomson. **Apologies:** Louise Blackstock, Roseann Corbett.
2. Actions from the last meeting ☑	• **Communications** – Claire and Shona tried out Our Green Space website logins. Action: Shona will send amends to Claire and find alternative for a single CCM webpage for CCM web presence. • **Fire assessment** – Ongoing actions from the plan. • **Finance** - New volunteer t-shirts and hoodies organised. Stacked bar charts of funding distributed at this meeting. Corra Foundation application on hold until after 8 August event. Meeting with National Lottery completed and application made. • **PVG** – Update at item 4. • **Carer Breather** – Meeting was arranged and completed. • **Local Residents** – 4 May event was promoted, update at item 6. • **Title Deeds** – Bill confirmed Muirhead conveyance solicitor has retired. Annmarie noted Community Land Scotland have two new funds that could support legal fees and other costs on the community land. Agreed: Review this after 8 August.
3. Finance update: £	• **Current status** – Bill provided a detailed finance report which he talked through: as at 30 June, there is £19,540.89 in the bank. • He shared how each funding income stream is currently sitting, using the stacked bar charts. Action: Shona to update charts with £69.14 spent from Local Activity Fund for peer support. • Bill advised there were no areas of concern. If anyone requires any details further to the report circulated, please just ask him. • **Accounts** – Required for AGM in October. Actions: Bill to discuss with Vic about showing the room hire income for the peer support group. If needed, Annmarie to contact Vic after 8 Aug. • **Funding options going forward** – Application was made to National Lottery Community Action Fund for £94,460 over three

	years covering group materials, refreshments, therapist, travel, project workers, Happy Hub rent, utilities and insurance. • Bill confirmed a JustGiving page had been set-up. **Action**: Bill and Shona to continue setting up Gift Aid registration. • **Agreed**: There are enough funds to pay until the end of July, then review when hear back from National Lottery decision. • **Action**: Shona to contact Barry if we don't hear by end of Friday.
4. PVG Scheme Update 	• As Louise couldn't make today's meeting, she asked Bill to pass on that she'd been advised all Trustees must be PVG-checked. • **Action**: Annmarie and Louise to find a Thursday for Trustees to bring two forms of ID for Louise to check/sign at the Happy Hub.
5. Summer Activities 	• **8 Aug** - Plan is to start at 3.30pm from the Miners Memorial, walk up to the Meadow, walk round the paths, then return to the area next to the Happy Hub for music, face painting, food, and speeches. Stepps Market and Stepps Fest will be on that day. • Stage and self-powered amp/mic secured. Samba Yabamba not confirmed as yet. **Action**: Claire bringing musical instruments. • Poster being worked on. Meeting CCS team on Friday to agree. • Claire confirmed a few Romano Lav folk will film it for CCM. • **Action**: Shona noting feedback for CCS on the project. • **Action**: Shona drafting a risk assessment for the event. • **Action**: Claire to forward info to Shona, to put together info about what's been done about the paths so far. • **Action**: Claire to contact NLC to clean up the Miners Memorial. • Frank (artist) will be at the Hub on Thursdays making materials for the parade, including Thu 30 July at 12-3pm. • **Action**: Discuss if/when a volunteer gathering could take place prior to the event to build support and solidarity. • **The Meadow** – Claire suggested an option taken out by Miller Homes isn't enough to stop a community right to buy. **Action**: Ask Heather at Community Land Scotland about this.
5. Volunteering Update 	**a. Kilpatrick Drive + Dewar Road** • Still not many folk coming along to tidy ups which is frustrating. Dewar Road will be done when Peter can be there. Wullie is very busy with his business. **Action**: Will find a date for playpark.

	• 4 May event brought in 8 new members/volunteers. Shona contacting them to discuss their interest. It was useful to get posters up for it and we got some good photos of the day. **Action**: Shona to send photos of kids' playpark designs to Claire. **b. Extending the postcode membership** • Noticed that we might need to extend the numbers of postcodes within the Constitution to cover newer housing developments. • Need to ensure a balance of active Ordinary members. • **Action**: To be reviewed at the next Trustees meeting, before the October AGM. **c. Database of members/volunteers** • Shona reported she had been working on the database with a data specialist volunteer from the charity DataKind. • They've revised an online membership form asking for only contacts required and info on needs, useful for funding apps. • **Action**: Cleaning up the database, and signed up members will be contacted before the next Trustees meeting to help with promotion of the 8 August.
6. Any Other Business 	There was none.
7. Date of next meeting 	**Agreed**: Next Trustees meeting on Thursday 10 September 2026. **Agreed**: Provisional date for AGM on Wednesday 21 October, 7pm.